

**St. Stanislaus School Advisory Board**  
**Meeting Minutes**  
**March 8, 2018**

Meeting was called to order at 6:30 p.m., and opened with prayer led by Fr. Medina.

**Roll of Members** - Members present:, Mrs. Nancy Heberlie – Principal, Todd Doerhoff – President, Jody Berendzen, Jenna Korsmeyer, Jennifer Hood, Theresa Shell, Carla Klebba, Fr. Ignazio Medina – Pastor, and Amy Steinman

The February meeting minutes were presented. Motion made by Jody Berendzen and seconded by Jennifer Hood to approve the minutes as presented. Motion carried.

**Principal's Report (written report provided by Mrs. Heberlie):**

- Enrollment:
  - Total enrollment 196 (Early Childhood 19; Grades K-8 177). No change to enrollment.
  - Registration for all grades, EC-8 is in progress, 25% have re-enrolled so far. The due date is March 15
- 2018-2019 Calendar
  - The Diocesan School Office has shared their calendar with us. Two additional Professional Development days need to be added to our calendar for next year: November 5, 2018 and March 11, 2019. School will not be in session on these days. With the adjustments, the total number of instructional days will be 176 (174 is required by the state.) 2 extra days are “built in snow days”.
  - Teacher Contracts are distributed on March 15 and due back in the office by April 16.
- Finances:
  - Balances of School, Athletic Committee, Technology, Home and School, and Lunch accounts were presented.
- Consultation Item:
  - I would like to try to have the Back to School/Open House event on Sunday, August 12 after the 10:30a.m. Mass rather than on a Monday evening. A unanimous approval of the board was given for this change.

**Self-Study Report:** the recommendations from the Self Study final report was reviewed. Todd Doerhoff, Jenna Korsmeyer, and Mrs. Heberlie will meet to get a five-year plan drafted based off the recommendations given. The plan needs to be finalized by April 30, 2018.

**Committee Assignment:** the following committee reports were given by a school board member(s).

- Athletic: Amy Steinman
  - Student wanting to be involved in track will be participating with other schools because a coach could not be found. Archery will be going to the State Tournament on March 23<sup>rd</sup> and 24<sup>th</sup> in Branson, MO.
- Lunch: Carla Klebba
  - No report
- Technology: Jenna Korsmeyer
  - The new computers are being put to good use and are a wonderful addition.

- School Store: Tody Doerhoff
  - Work continues on the logistics on setting up a “St. Stanislaus Store” that will provide uniforms and spirit wear to sell.
- Home and School: Todd Doerhoff
  - The cinnamon roll fundraiser order forms have been sent home with students and advertised in parish bulletin.

**Previous/Old Business:**

- Early Childhood Program:
  - The announcement for enrollment has been printed in the school newsletter and parish bulletin. It has also been mailed out to interest parties and families in the parish with children in the appropriate age range.
  - The School Advisory Board has decided to put together an Early Childhood Committee. This committee will review and make recommendation to the School Advisory Board regarding the budget, enrollment, staffing, and any needs of the program.
- Budget – The school staff salaries have been approved.
- Dress Code Policy and Appearance – A motion by Jenna Korsmeyer was made to accept the suggestion changes to the dress code policy and seconded by Theresa Shell. Motion carries.

**New Business:**

- School Safety and Training – Todd Doerhoff is working with the Sheriff’s office and other State and Federal agencies to bring training and other resources to the school for the teachers and students.
- Election of Officers – at the April meeting the election of the school board president will be held. The vice-president and secretary will be elected at the August meeting when the new members begin their term.

The next School Board meeting is Thursday, April 12, 2018 at 6:30 pm.

A motion was made and seconded to adjourn the meeting. Fr. Medina led the closing prayer. The meeting was adjourned at 7:16p.m.

Respectfully submitted by Amy Steinman, Secretary